

Kings School Parent Teacher Association

Registered Charity No. 1167661

Annual General Meeting -28th April 2022

Date	28 th April 2022
Time	7.00pm for 7.30pm start– Kings School
Attending	Sarah Price – Headteacher Claudia Flamson – Headteacher PA Kate Watts -Chair Kate Osbourne – Vice Chair Lisa Thomas-Brooks Emma Jarvis Niki Nestora Danny Bradshaw Francesca Ferrari Laura Thaxter Kate Sales Suzanne Smith

Ordinary Business

Agenda Minutes	Points and Actions
Introduction all present attending	
1) Apologises for absence	<ul style="list-style-type: none">• None received
2) Minutes of Annual General Meeting 6th May 2021	<ul style="list-style-type: none">• Minute of AGM 6th May 2021 distributed
3) Matters arising from Minutes	<ul style="list-style-type: none">• No immediate matters arising
4) Kate Watts Chair – Chairs Report 2021-2022	
Thank everyone for efforts Lisa Thomas-Brooks – thanks Kate W for hard work as chair	
Uniform sales, Christmas hampers Refreshment selling, Parents and Carers Walk -June 2021- cancelled due to weather	

<p>Events Colour Run- September 2021 Musical showcase and Midsummer Night's dream good fundraising events</p>	
<p>Sum-up contactless card reader in use Francesca – unable to differentiate things bought for records Francesca – has spreadsheet of items, but items bought with sum up machine did not categorise items</p>	<ul style="list-style-type: none"> • Action – if selling uniform with other items e.g., performances please can we write down and record uniform items sold for clarity
<p>Sarah Price – trampoline has arrived at school</p>	
<p>5) Treasurer's Report for the year ending April 2022 Francesca Ferrari – Treasurer 1st April 2021- 31st March 2022</p> <p>£1,000 donation from a parent</p> <p>Balance is £5,321.58 = but funds earmarked for agreed purchases for next financial year -have committed to hire of photobooth for year 11 -trampolines from school wish list</p> <p>Francesca – will submit report to charity commission -have paid for gambling licence and submitted to the council -other expenditures lottery and parentkind -£682.80 on visualiser and x 2 table tennis tables -£250 profit from raffle -snowmachine bought for winter Colour Run-event cancelled but have asset to use in future</p> <p>Kate W – school lottery good source of income £865.60- currently thirty-two monthly payments -any money won can be donated back to the school or kept -can be ad hoc or monthly payment</p> <p>Suzanne – mentioned promoting School lottery</p>	<ul style="list-style-type: none"> • Balance Sheet of Income and Expenditure provided • Await advice from the school re donation • Plan for reminder in school newsletter and add a flyer to year 7 pack

<p>Uniform sales continue to be successful £450 made from Facebook and directly from parent contributions to school</p> <p>Kate W –school considered using an outside company managing uniform sale – but current system working so PTA continue to manage this agreed</p> <p>Claudia -school considering a system when uniform can be donated, box left outside school like a clothes bank</p> <p>-Suzanne offered to wash donated uniform prior to sale</p>	<ul style="list-style-type: none"> • Being considered by the school • Year group WhatsApp message to encourage more uniform donation
---	--

6) Election of Officers and Trustees of the Committee

Current Committee

Chair	Kate Watts
Vice Chair	Kate Osbourne
Treasurer	Francesca Ferrari
Secretary (not in post 2021)	Kate Sales
Promoter	Lisa Thomas-Brooks
Other members	Emma Jarvis, Suzanne Smith, Laura Thaxter

Committee 28th April 2022 – as seconded and agreed by members present

Francesca Ferrari – would like to step-down from treasurer role, has agreed to stay on currently

Chair	Kate Watts
Vice Chair	Kate Osbourne
Treasurer	Francesca Ferrari
Secretary	Kate Sales
Promoter	Lisa Thomas-Brooks
Communications	Suzanne Smith
Other Committee Members	Emma Jarvis
	Laura Thaxter
	Danny Bradshaw
	Niki Nestora

7) Other Business

<p>Planned Events</p> <p>Friday 24th June 2022 – Walk and Talk -9am start, walk and refreshments -uniform sales -contingency plan sixth form common room if weather inclement</p>	<ul style="list-style-type: none">• Kate O, Laura and Suzanne organising event• Uniform sales and plan free refreshments
<p>Sarah Price Thursday 30th June 2022- year 7 9/22 parents evening Friday 1st July 2022- year 7 9/22 induction day</p>	<ul style="list-style-type: none">• PTA member to promote 5-minute speech.• Sell uniform at both events, 1st July in afternoon before collection from school
<p>Sarah Price Update Louise Clark memorial fund SENDCo department – suggest sensory room -£1,000, will price and order</p> <p>Louise Clark – mural in SENDCo department has been made, her family are due to visit and dedicate this -funds and space will be ready</p>	

8) Any Other Business - none

Meeting Concluded