

PTA Meeting Minutes

Kings School

Date	11.11.2022
Time	09.30-10.30am – in person
Attending	Kate Watts, Kate Osbourne, Kate Sales, Suzanne Smith, Laura Thaxter, Nikki Nestora
Apologies	Francesca Ferrari, Emma Jarvis, Lisa Thomas-Brooks

Chair	Kate Watts
Vice Chair	Kate Osbourne
Treasurer	Francesca Ferrari
Secretary	Kate Sales
Promoter	Lisa Thomas-Brooks
Other members	Emma Jarvis, Suzanne Smith, Laura Thaxter

<u>Agenda Minutes</u>	<u>Points and Actions</u>
<p>Kate Watts</p> <p>Letter to be drafted for parents on role of PTA, how they can be involved, request for new members and support</p> <p>Discussion around how we can encourage new parents in year 7</p> <p>Kate Watts</p> <p>School lottery, letter sent out 9.11.22 – 32 people signed up now total of 61 supporters</p> <p>PTA Members update</p> <p>Emma Jarvis – Carol concert then stepping down from PTA role</p> <p>Lisa Thomas-Brooks – some time away from PTA currently</p> <p>Francesca Ferrari – stepping down from treasurer role ideally before April 2023</p> <p>Expressed our gratitude for all their hard work</p>	<ul style="list-style-type: none">• Letter being drafted to send to parents PTA update

Upcoming Events

Carol Concert 6th December 2022

Laura volunteered to set up, will have teas, coffees, uniform to be available
Suzanne may also be able to help, when times confirmed

Beauty and the Beast School Production
February 2023

Raffle will be drawn on last night of production, will have hampers to display pre-production and sell tickets on nights 1 and 2
Runs over 3 nights

Discussion around – hot dogs for children in Beauty and the Beast production during prolonged rehearsal and performance days
-suggested small payment from parents

Financial update

PTA = £3,268.28 = total funds

From this £1,040 = funds for memorial for Mrs Clarke sensory room

-to be invoiced week of 21.11.22

£116 in cash - £75 made from the Colour Run 9.2022

Requests from School

Technology department

They would like pots and pans, have had to ask children to bring in equipment from home

Tech department request includes

X 2 Ironing boards, x 2 irons, cake tins, quiche tins, baking beads, cooking equipment,

Technology department total spend =

£789.86 on 12.11.22

- concert 6th December 2022 starting times needed for set-up
- Laura and ? Suzanne to attend and manage refreshments

- Kate S -Wed 8th Feb
- Suzanne, Kate O and Kate W also can help to confirm nights

Science department

Request for battery packs for x 5

Science department total spend =

£500 on 12.11.22

Total funds remaining = £938.32